







KENDRIYA VIDYALAYA SANGATHAN
ZONAL INSTITUTE OF EDUCATION & TRAINING CAHNDIGARH
SESSION 2016 – 17

I	NAME OF THE WORKSHOP	'FINANCIAL NORMS & PROCEDURES IN KVS'	
II	DURATION & DATES	05 DAYS	04 TH TO 08 TH JULY 2016
III	TRAINEE CADRE	PRINCIPALS (59)	
IV	NUMBER OF PARTICIPANTS REGION WISE	CAHNDIGARH	15
		DELHI	10
		DEHRADUN	09
		GURGAON	11
		JAMMU	12
		LUCKNOW	01
V	COURSE DIRECTOR		Sh. J. M. Rawat Deputy Commissioner KVS (RO) Chandigarh & Director KVS ZIET Chandigarh
VI	RESOURCE PERSON		Sh. Manoj Rawtani Finance officer KVS (RO) BHOPAL
VII	COURSE COORDINATOR		Sh. S. P. Singh PGT Biology KVS ZIET Chandigarh
VIII	GIST OF ACTIVITIES OF THE WORKSHOP		
i)	Workshop on 'Financial norms & Procedures in KVS' for Principals of five feeder regions (Chandigarh, Delhi, Dehradun, Gurgaon & Jammu) of ZIET Chandigarh was organized from 4 th to 8 th July 2016. It was the third in the series. The Deputy Commissioner of KVS (RO) Chandigarh & Director ZIET Chandigarh, presided over the workshop as Course Director for this five day workshop. After lighting the ceremonial lamp, the participating principals were appraised regarding the objectives of the workshop.	 Shri J. M. Rawat DC(KVS -RO Chandigarh) & Director ZIET	
ii)	To effectively conduct this workshop Mr. Manoj Rawtani (FO) KVS(RO) Bhopal gave his valuable contributions as subject expert and resource person. His expertise and vibrance was felt during all the days of the workshop. He was accompanied by Sh. Satish Kumar (FO) KVS(RO) Chandigarh & the workshop was overall co-ordinated by Mr. S.P.Singh (ZIET Faculty).	 Manoj Rawtani (FO) KVS (RO) Bhopal as subject expert	

<p>iii)</p>	<p>The participants got ample opportunity to interact with the guest speakers Ms. T. Rukmani (AC) KVS (RO) Chandigarh, Sh. G.S. Sandhu (AC) KVS(RO)Chandigarh, Sh. Chhaju Ram (Senior Audit Officer) PAG Audit office, Haryana, Smt. Shyamli Mitra (AO) KVS(RO)Chandigarh.</p>	
<p>iv)</p>	<p>The workshop proved to be a good platform for the Principals of feeder regions to interact personally also and have open discussions on all the key issues related to finance. Mr. Satish took a full session on hands on experience on Tally with principals using the facility of ZIET Chandigarh.</p>	
<p>v)</p>	<p>During the workshop our worthy Additional Commissioner (Admin) Sh. G. K. Shrivastava paid a brief visit to Chandigarh and interacted with the participating principals highlighting on certain fundamental issues of administration having direct & indirect financial implications. He also highlighted the responsibility of being a principal in KVS.</p>	 <p style="text-align: center;">Sh. G.K. Srivastava Additional Commissioner (Admin) KVS (HQ)</p>