










KENDRIYA VIDYALAYA SANGATHAN
ZONAL INSTITUTE OF EDUCATION & TRAINING CAHNDIGARH
SESSION 2016 – 17

I	NAME OF THE WORKSHOP	'FINANCIAL NORMS & PROCEDURES IN KVS'	
II	DURATION & DATES	05 DAYS	11 TH TO 15 TH JULY 2016
III	TRAINEE CADRE	PRINCIPALS	(49)
IV	NUMBER OF PARTICIPANTS REGION WISE	CAHNDIGARH	10
		DELHI	10
		DEHRADUN	09
		GURGAON	10
		JAMMU	10
V	COURSE DIRECTOR		Sh. J. M. Rawat Deputy Commissioner KVS (RO) Chandigarh & Director KVS ZIET Chandigarh
VI	RESOURCE PERSON		Sh. O. S. Sheoran Finance officer KVS (RO) Delhi
VII	GIST OF ACTIVITIES OF THE WORKSHOP		
i)	<p>Workshop on 'Financial norms & Procedures in KVS' for Principals of five feeder regions (Chandigarh, Delhi, Dehradun, Gurgaon & Jammu) of ZIET Chandigarh was organized from 11th to 15th July 2016. It was the fourth in the series.</p> <p>The DC KVS (RO) Chandigarh & Director ZIET Chandigarh, presided over the workshop as Course Director for this five day workshop. After lighting the ceremonial lamp, the participating principals were appraised regarding the objectives of the workshop.</p>		<p style="text-align: center;">Shri J. M. Rawat DC(KVS -RO Chandigarh) & Director ZIET</p>
ii)	<p>To effectively conduct this workshop Mr. O. S. Sheoran (FO) KVS (RO) Delhi gave his valuable contributions as subject expert and resource person. His expertise and vibrance was felt during the workshop by all.</p> <p>He was accompanied by Sh. Satish Kumar (FO) KVS(RO) Chandigarh & the workshop was overall coordinated by Mr. S. P. Singh (ZIET Faculty).</p>		<p style="text-align: center;">Sh. O. S. Sheoran (FO)</p>

<p>iii)</p>	<p>The day started with prayer and paying homage to the almighty GOD. There after report of previous day's activities was read.</p>	 
<p>iv)</p>	<p>During the morning assembly, an attempt was made to change the atmosphere towards healthy living by introducing a 02 min. yoga session each day. It was a region wise session.</p>	 
<p>v)</p>	<p>Guest speakers like Sh. G.S. Sandhu (AC) KVS(RO) Chandigarh, Smt. Shyamli Mitra (AO) KVS (RO) Chandigarh. They discussed various aspects of service in KVS that have direct or indirect financial implications. He also highlighted the role of human resource and its management at Vidyalaya level.</p>	
<p>vi)</p>	<p>The participating principals got good opportunity to interact with the guest speakers and have meaningful discussions on all the aspects of finance management at Vidyalaya level. Keeping in view the Audit & Accounts procedures and take care of audit objections, a detailed interaction was organized with Sh. (Retd. Audit Officer) of PAG office, Audit Bhawan of Haryana at Chandigarh.</p>	 
<p>vii)</p>	<p>The workshop proved to be a good platform for the Principals of feeder regions to interact personally also and have open discussions on all the key issues related to finance. Mr. Satish FO KVS RO Chandigarh, took a full session on handson experience on Tally with one participating principal helping to demonstrate the use of software.</p>	 
<p>viii)</p>	<p>The workshop concluded on the fifth day with the recapitulation of all the sessions held during the workshop. Taking the workshop to its climax, course director Sh. J. M. Rawat DC (KVS-RO) Chandigarh once again stressed on the wise & judicious decisions to be taken by principals as DDO. He also mentioned that all the decisions should be for the betterment of Vidyalaya, children & hence the KVS as organization.</p>	